



Questionnaire for Tow Truck Operators v.21

ALL figures net of HST if the business is registered for HST {unless you specify otherwise}

*It is your responsibility to have supporting documents/receipts for all your expenses and income*

Income	Amount
✓ Towing	\$ _____
✓ Pound Income	\$ _____
Total Towing Income	\$ _____
Direct Costs	Amount
✓ Permit costs for contracts	\$ _____
✓ Pound fees paid by you	\$ _____
✓ Small Tools (under \$500 to be applicable)	\$ _____
✓ Sub-contractors (other drivers)	\$ _____
✓ Wages for employees (Incl. employers contributions)	\$ _____
Operating Expenses	Amount
✓ Advertising	\$ _____
✓ Business memberships, association dues, subscriptions	\$ _____
✓ Computer related (not new equip. purchases)	\$ _____
✓ Insurance (Liability and WSIB premiums)	\$ _____
✓ Interest, bank charges and merchant fees	\$ _____
✓ Maintenance and repairs (office or equipment)	\$ _____
✓ Meals and entertainment	\$ _____
✓ Office expenses (incl. postage & freight)	\$ _____
✓ Supplies and shop expense	\$ _____
✓ Legal, accounting and other professional fees	\$ _____
✓ Rent (Office space)	\$ _____
✓ Travel	\$ _____
✓ Telephone (incl. landline and cellular)	\$ _____



Tow Truck expenses	Amount
✓ Finance payment for Truck (please include loan details)	\$ _____
✓ Fuel or diesel costs for tow truck	\$ _____
✓ Insurance on Tow Truck (if paid by you not towing company)	\$ _____
✓ License and registration	\$ _____
✓ Parking	\$ _____
✓ Repairs and maintenance	\$ _____
✓ 407 ETR	\$ _____
✓ Other:	\$ _____
Passenger Vehicle expenses	Amount
✓ Vehicle lease (If we don't have a copy from prev. provide one)	\$ _____
✓ Car wash	\$ _____
✓ Vehicle Finance (If we don't have a copy from prev. provide one)	\$ _____
✓ Fuel Costs	\$ _____
✓ Insurance on Passenger Vehicle	\$ _____
✓ License and registration	\$ _____
✓ Parking	\$ _____
✓ Repairs and Maintenance	\$ _____
✓ 407 ETR	\$ _____
Total Km Driven:                      Total km for business:	
Calculation of business-use-of home	Amount
✓ Heat	\$ _____
✓ Hydro	\$ _____
✓ Insurance	\$ _____
✓ Maintenance	\$ _____
✓ Mortgage Interest/ Rent	\$ _____
✓ Property taxes	\$ _____
Total sq. footage of house:                      Total sq. footage of office:	



List the cost of all new business assets <i>*Provide invoices*</i>	Amount
✓ Tow Truck	\$ _____
✓ Passenger vehicle	\$ _____
✓ Computer hardware	\$ _____
✓ Furniture and Fixtures	\$ _____
✓ Equipment	\$ _____
✓ Other: (explain)	\$ _____

*Any further questions regarding any of these items please do not hesitate to contact our office at*

*(905) 693-8269*