



Questionnaire for Tow Truck Operators v.18

ALL figures net of HST if the business is registered for HST {unless you specify otherwise}

It is your responsibility to have supporting documents/receipts for all your expenses and income

Income	Amount
✓ Towing	\$ _____
✓ Pound Income	\$ _____
Total Towing Income	\$ _____

Direct Costs	Amount
✓ Permit costs for contracts	\$ _____
✓ Pound fees paid by you	\$ _____
✓ Small Tools (under \$500 to be applicable)	\$ _____
✓ Sub-contractors (other drivers)	\$ _____
✓ Wages for employees (Incl. employers contributions)	\$ _____

Operating Expenses	Amount
✓ Advertising	\$ _____
✓ Business memberships, association dues, subscriptions	\$ _____
✓ Computer related (not new equip. purchases)	\$ _____
✓ Insurance (Liability and WSIB premiums)	\$ _____
✓ Interest, bank charges and merchant fees	\$ _____
✓ Maintenance and repairs (office or equipment)	\$ _____
✓ Meals and entertainment	\$ _____
✓ Office expenses (incl. postage & freight)	\$ _____
✓ Supplies and shop expense	\$ _____
✓ Legal, accounting and other professional fees	\$ _____
✓ Rent (Office space)	\$ _____
✓ Travel	\$ _____
✓ Telephone (incl. landline and cellular)	\$ _____



Tow Truck expenses

Amount

- ✓ Finance payment for Truck (please include loan details) \$ _____
- ✓ Fuel or diesel costs for tow truck \$ _____
- ✓ Insurance on Tow Truck (if paid by you not towing company) \$ _____
- ✓ License and registration \$ _____
- ✓ Parking \$ _____
- ✓ Repairs and maintenance \$ _____
- ✓ 407 ETR \$ _____
- ✓ Other: \$ _____

Passenger Vehicle expenses

Amount

- ✓ Car lease \$ _____
- ✓ Car wash \$ _____
- ✓ Car Finance payment (please include loan details) \$ _____
- ✓ Fuel Costs \$ _____
- ✓ Insurance on Passenger Vehicle \$ _____
- ✓ License and registration \$ _____
- ✓ Parking \$ _____
- ✓ Repairs and Maintenance \$ _____
- ✓ 407 ETR \$ _____

Total Km Driven:

Total km for business:

Calculation of business-use-of home

Amount

- ✓ Heat \$ _____
- ✓ Hydro \$ _____
- ✓ Insurance \$ _____
- ✓ Maintenance \$ _____
- ✓ Mortgage Interest \$ _____
- ✓ Property taxes \$ _____

Total sq footage of house:

Total sq footage of office:



List the cost of all new business assets

****Provide invoices****

- | | |
|--------------------------|----------|
| ✓ Tow Truck | \$ _____ |
| ✓ Passenger vehicle | \$ _____ |
| ✓ Computer hardware | \$ _____ |
| ✓ Furniture and Fixtures | \$ _____ |
| ✓ Equipment | \$ _____ |
| ✓ Other: (explain) | \$ _____ |

***Any further questions regarding any of these items please do not hesitate to contact our office
at (905) 693-8269***